



The Learning Coach in PVA



What is a Learning Coach?

Parents/Caretakers of students in traditional schools are required to carry out educational tasks to support their children. Parents/Caretakers of online-school students, called Learning Coaches, carry out the same tasks, although the online environment changes how the tasks are carried out.

Parents of students in a traditional school and Learning Coaches of students in an online school:

- Communicate with teachers and school staff
- Provide necessary supplies and space to complete homework
- Supervise
 - student schedules
 - attendance
 - participation in daily lessons
 - comprehension
 - grades

Learning Coach responsibilities in the online school environment

Communication

Learning coaches

- Communicate with PVA school liaisons often and respond to messages as needed daily.
- Speak to PVA staff via phone or video conference calls as needed.

Learning space and supplies

Learning coaches

- Prepare a quiet and easily-monitored space to complete lessons.
- Organize a dedicated space for school supplies and materials if needed.
- Monitor and restrict the use of distracting devices as necessary.

Schedule

Learning coaches

- Discuss daily lesson requirements and create a weekly plan with their students.
- Helps ensure students are completing daily lessons.
- If applicable, make a plan to catch up on overdue lessons.

Attendance

Learning coaches

- Monitor that students are completing their online lessons on NOVA to ensure student hours are tracked online.
- Complete the [Perrysburg Virtual Academy Attendance Log](#) weekly for all offline learning.

Daily lessons and comprehension

Learning coaches of ELEMENTARY students

- Use the guides found within the Lincoln lessons if support is needed to guide students through the lessons.
- Monitor their students' comprehension
- Contact the school liaison for assistance if students do not understand lesson concepts.

Learning coaches of MIDDLE SCHOOL students

- Determine their students' ability to work independently. Depending on the student, Learning Coaches may guide their students through parts or all of the lessons to focus attention and provide assistance.
- Monitor their students' comprehension.
- Encourage their students to contact teachers for assistance if students do not understand lesson concepts.

Learning Coaches of HIGH SCHOOL students

- Expect their students to work independently. In some circumstances, Learning Coaches may guide their students through parts or all of the lessons to focus attention and provide assistance.
- Monitor their students' comprehension.
- Oversee their students' contact with teachers for assistance if they do not understand lesson concepts.

Monitor grades

Learning coaches

- View their students grades regularly to monitor progress.
- Frequently check lesson assessment scores to confirm their students' level of understanding, and take action if a student is not successful.

Level of involvement

Learning coaches are more involved in their students' education than parents of students in a traditional school. *Learning coaches of elementary students generally spend

more time working with their students than Learning Coaches of middle or high school students. More time and effort is needed to ensure lesson understanding but also in helping younger students with digital tasks like navigating, recording, submitting assignments, etc. until students become more independent with these tasks.

Amount of daily Learning Coach time:

- Elementary: About 5-6 hours
- Middle School: About 2-3 hours
- High School: About 1-2 hours

The amount of Learning Coach time and level of effort varies, depending on the student's age and ability to work independently. Students who do not work effectively in an independent learning environment, or students with attention deficits, learning differences, or behavioral concerns require more Learning Coach time and energy

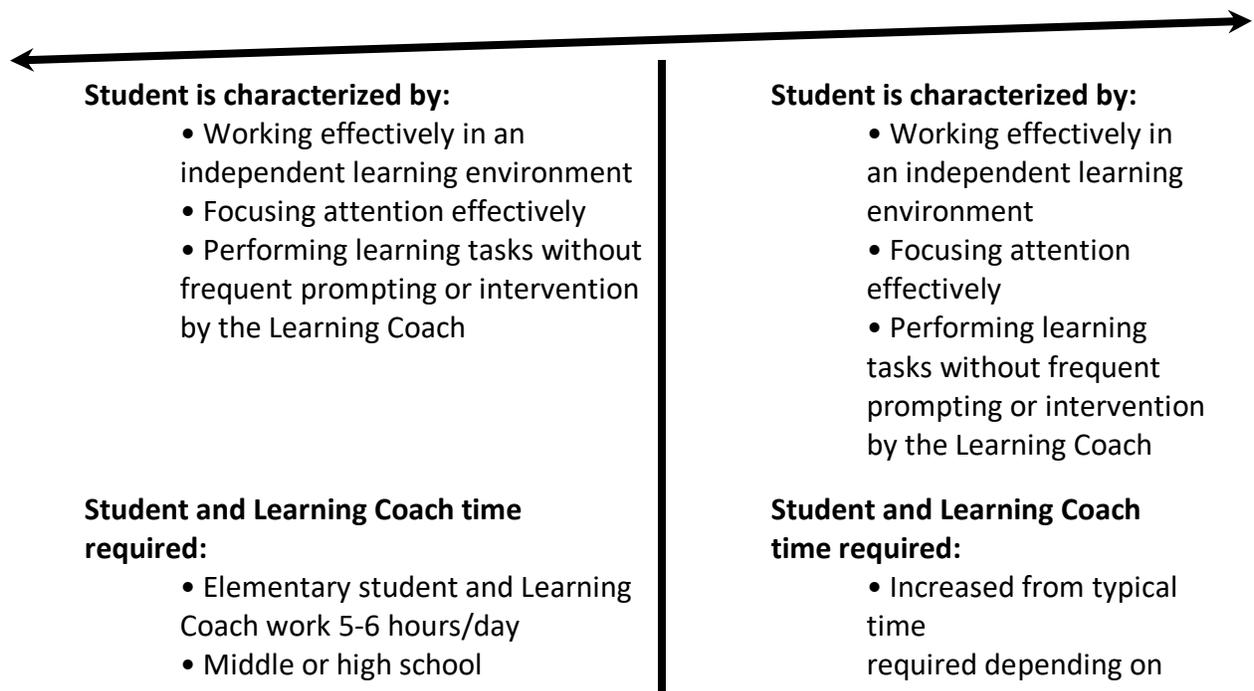
Learning Coach time required

Consider your student's personality and behavior to determine how much time the Learning Coach will need to spend with a student. Students whose behaviors align more closely with the descriptions on the left may require less time from their Learning Coach. Students whose behaviors align more closely with the descriptions on the right may require more time.

Less Learning Coach
time and effort



More Learning
Coach
time and effort



student works about 5-6 hours/day

- Learning Coach of middle school student time varies but often spends about 3 hours/day
- Learning Coach of high school student varies but often spends about 1-2 hours/day

the student's need for breaks, assistance, and prompting.