

**Perrysburg Exempted Village School District  
Regular Board Meeting  
Monday, November 16, 2009  
7:00 p.m. at the Commodore Building Cafeteria  
140 E. Indiana Ave.  
Perrysburg, Ohio 43551**

Meeting Started at 7:00 p.m.

**Call to Order – Roll Call**

The President called the meeting to order with the following members present; Mrs. Downs, Dr. Edinger, Mrs. Hovland, Mr. Schoenlein and Mr. Van Hoozen.

**Pledge of Allegiance**

**FY10-11-005 – Adopt the Proposed Agenda**

Mr. Van Hoozen moved, seconded by Mr. Schoenlein the Board adopt the proposed agenda. The President called for the vote. Voting yes; Mr. Van Hoozen, Mr. Schoenlein, Mrs. Downs, Dr. Edinger and Mrs. Hovland. Motion carried.

**Board Recognition/Awards**

- A. Golden Excellence – Jackie Davenport, Toth Health Aide
- B. “Master Teacher” Credential – Kelley Treece, Anne Matolyak, Deb Snow and Tammy Mansfield

**Superintendent’s Report - Thomas Hosler, Superintendent**

- A. H1N1 Update
- B. OSBA Update
- C. Teaching and Learning Presentation – December Work Session

**FY10-11-06 – Approval of Minutes, Treasurer’s Report, Personnel, Other Items for Consideration**

Dr. Edinger moved, seconded by Mr. Schoenlein the Board approve the following items;

1. **APPROVAL OF MINUTES** – October 6, 2009 (Work Session) and October 19, 2009 (Regular Meeting)
2. **TREASURER’S FINANCIAL REPORTS** – October 2009
3. **PERSONNEL**

**a. Certified Personnel**

**1. Resignation:**

Mark Schrock - Effective March 2, 2010

**2. Leave of Absence:**

Kelly Delp – Maternity Leave of Absence effective approximately Dec. 14, 2009 – Jan. 26, 2010

**3. Supplemental Contracts** for the 2009-10 school year recommended as listed pending proper certification and completion of background checks:

Brian Whitner – Cheerleading – Asst. Wrestling HS - \$1,273 (non-PEA)  
Stephanie Tanner – JH Activity Coordinator – Mock Trial – \$979 (non-PEA)  
Neil Nutter – JH Dept Chair HPE (4-5 Teachers) – SPLIT - \$1,160.50  
Angela Bohnsack– JH Dept Chair HPE (4-5 Teachers) – SPLIT - \$1,160.50

**4. Homebound Tutors** – on an as needed basis at \$26.92 per hour unless otherwise indicated:

Jeff Hauge	Valerie McConkey	Renee Jayne
Christina Boyle (\$24.23/per hr)	Angela Schuette (\$24.23/per hr)	Amanda Watson (\$24.23/per hr)

**5. JH Substitute SOS Coordinator at \$24.23 per hour**

Carol Panzero (hours to be deducted from the JH SOS coordinator hours)

**6. Substitute Teachers for the 2009-10 school year, (pending proper certification/licensure and passing of the BCII):**

Angela Rosengarten	Sara Fulmer	John Fellhauer	Jennifer Hock
Elisa VanDorn	Jason Longbrake	Stephanie Randall-Gabel	

**b. Classified Recommendations:**

**7. Classified Substitutes** – for the 2009-10 school year (pending BCII/FBI Check and appropriate paperwork):

Wendy Lund	Carol Hinsch	Barb Scheckelhoff	Dana Whitner	Jill Ledbetter
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**c. Other Personnel**

**8. Resignation:**

Patrick Calvin – Junior High Principal – effective August 5, 2008. – **Attachment #1**

**4. ITEMS FOR CONSIDERATION / APPROVAL**

**A. Second Reading** - Policies 3120.04, 3160 and 4160 – **Attachment #2**

**B. 2010-11 School Calendar** – **Attachment #3**

**C. Brown & Brown Insurance (Ohio Casualty)**

Recommend that the Board approve the proposal submitted from Brown & Brown Insurance (Ohio Casualty) for the term January 1, 2010 through December 31, 2010, in the amount of \$92,128 for the District's property, automobile, general liability and umbrella coverage as noted below:

Property, Genl. Liability, Crime \$ Inland Marine	\$62,627
Automobile	23,959
Umbrella	<u>5,542</u>
Total	\$92,128

The President called for the vote. Voting yes; Dr. Edinger, Mr. Schoenlein, Mr. Van Hoozen, Mrs. Downs and Mrs. Hovland. Motion carried.

**Board Discussion**

Mrs. Hovland congratulated the Equestrian Team for a great year.

Dr. Edinger – are we reminding parents through instant alerts for two hour delays

**FY10-11-007 – Executive Session**

Mr. Van Hoozen moved, seconded by Dr. Edinger the Board go into executive session for the purpose of personnel. The President called for the vote. Voting yes; Mr. Van Hoozen, Dr. Edinger, Mrs. Hovland, Mr. Schoenlein and Mrs. Downs. Motion carried.

*The Board went into executive session at 7:48 p.m. and returned at 10:25 p.m.*

**FY10-11-008 – Adjournment**

Dr. Edinger moved, seconded by Mr. Van Hoozen the Board adjourn. The President called for the vote. Voting yes; Dr. Edinger, Mr. Van Hoozen, Mrs. Downs, Mr. Schoenlein and Mrs. Hovland. Motion carried.

The Meeting ended at 10:25 p.m.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

## RESOLUTION

The Board of Education of the Perrysburg Exempted Village School District, Wood County, Ohio, met in public session on November 16, 2009, with the following members present:

Mrs. Gretchen Downs  
Dr. Walt Edinger  
Mrs. Valerie Hovland  
Mr. Mark Schoenlein  
Mr. Barry Van Hoozen

Dr. Edinger moved and Mr. Schoenlein seconded the adoption of the following resolution:

### RESOLUTION TO ACCEPT A RESIGNATION

WHEREAS, the Perrysburg Exempted Village School District Board of Education (“Board”) adopted a resolution of its intent to consider the termination of Patrick Calvin’s (“Calvin”) employment contract on August 5, 2008; and

WHEREAS, in subsequent criminal proceedings, Calvin plead guilty to misuse of funds and was directed to pay restitution to the Board; and

WHEREAS, Calvin has submitted a letter of resignation to the Board.

NOW, THEREFORE, BE IT RESOLVED that the Board accepts Calvin’s resignation as of the date of the adoption of this resolution.

BE IT FURTHER RESOLVED that the Board understands that the letter is a dismissal of Calvin’s request for a hearing before a referee appointed by the Ohio Department of Education, and directs Board counsel to notify the referee of that fact.

BE IT FURTHER RESOLVED that it is hereby found and determined that all formal action of the Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and any of its committees that resulted in such formal action were open to the public when required by law, in full compliance with the law.

UPON ROLL CALL, on passage of the foregoing resolution, the vote was as follows:

Dr. Edinger	Yes
Mr. Schoenlein	Yes
Mr. Van Hoozen	Yes
Mrs. Downs	Yes
Mrs. Hovland	Yes

Motion declared approved by Matt A. Feasel, Treasurer/CFO.

The foregoing is a true and correct excerpt from the minutes of a meeting of the Board of the Perrysburg Exempted Village School District conducted on November 16, 2009.

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MATT A. FEASEL, TREASURER/CFO  
PERRYSBURG BOARD OF EDUCATION

Perrysburg EV  
Bylaws & Policies

Regular Board Meeting Minutes  
Monday, November 16, 2009  
Attachment #2

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### **3120.04 - EMPLOYMENT OF SUBSTITUTES**

The Board of Education recognizes the need to procure the services of substitutes in order to continue the operation of the schools as a result of the absence of regular personnel.

The Superintendent shall employ substitutes for assignment as services are required to replace temporarily absent regular staff members and fill new positions. Such assignment of substitutes may be terminated when their services are no longer required.

Substitutes must possess a valid Ohio professional certificate or substitute certificate, unless the Superintendent believes the person's application information indicates the person has the qualifications to receive a teacher's certificate. Such a person may be employed on a conditional basis for a period not to exceed sixty (60) days from the date the person submits a request for a certificate to the Department of Education through the date the Superintendent receives the person's valid teaching certificate. If the certificate is not delivered within the time period, the person's employment is to be terminated.

Substitutes must complete a DMA form with no positive indications that material assistance has been provided to a terrorist organization before working in the District (see Policy 8120).

Substitutes also must pass a background check performed by the Bureau of Criminal Identification and Investigation (see Policy 3121).

In order to retain well-qualified substitutes for service in this District, the Board will offer competitive compensation at a rate set annually by the Board.

A substitute, employed for more than sixty (60) consecutive days in one (1) specific position, will be placed at the minimum salary on the current teachers' salary schedule (e.g. BA/0) and will be eligible for fringe benefits provided regular staff members.

Daily substitutes shall not earn sick leave nor be paid for days when students are not required to attend school.

R.C. 2909.34, 3307.381(A), 3317.13, 3319.10, 3319.39

Revised 12/16/96

Revised 3/19/07

# Perrysburg EV Bylaws & Policies

Regular Board Meeting Minutes  
Monday, November 16, 2009  
Attachment #2

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## 3160 - PHYSICAL EXAMINATION

The Board of Education or Superintendent reserves the right to require, after a conditional offer of employment, that the candidate submit to an examination in order to determine the physical and/or mental capacity to perform assigned duties. Such examinations shall be done in accordance with the Superintendent's guidelines and/or the terms of the negotiated collective bargaining agreements.

Reports of all such examinations or evaluations shall be delivered to the Superintendent, who shall protect their confidentiality. Reports will be discussed with the employee or candidate and made a part of an employee's personal record. In the event of a report of a condition that could influence job performance, the Superintendent shall base a nonemployment recommendation to the Board upon a conference with a physician and substantiation that the condition is directly correlated to defined job responsibilities.

The Board shall assume any uninsured fees for required examinations.

R.C. 3313.71  
42 U.S.C. 12101, Americans with Disabilities Act of 1990  
29 C.F.R., Part 1630

# Perrysburg EV Bylaws & Policies

Regular Board Meeting Minutes  
Monday, November 16, 2009  
Attachment #2

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## 4160 - PHYSICAL EXAMINATION

The Board of Education or Superintendent reserves the right to require, after a conditional offer of employment, that the candidate submit to an examination in order to determine the physical and/or mental capacity to perform assigned duties. Such examinations shall be done in accordance with the Superintendent's guidelines and/or the terms of currently valid collective negotiated bargaining agreements.

Reports of all such examinations or evaluations shall be delivered to the Superintendent, who shall protect their confidentiality. Reports will be discussed with the employee or candidate and made a part of an employee's personal record. In the event of a report of a condition that could influence job performance, the Superintendent shall base a nonemployment recommendation to the Board upon a conference with a physician and substantiation that the condition is directly correlated to defined job responsibilities.

The Board also requires that all applicants for bus driving positions submit to a drug test prior to employment. Such testing shall be done in compliance with the Superintendent's guidelines, the terms of any applicable negotiated agreement, and due process of law.

The Board shall assume any uninsured fees for required examinations.

R.C. 3313.71

A.C. 3301-83-06

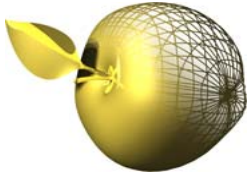
42 U.S.C. 12101 et seq., Americans with Disabilities Act of 1990

29 C.F.R., Part 1630

# Perrysburg Public Schools

## 2010-2011

### School Year Calendar



AUGUST 2010			SEPTEMBER 2010			OCTOBER 2010		
M	T	F	M	T	F	M	T	F
2	3	4	6	7	8	10	11	12
9	10	11	13	14	15	16	17	18
16	17	18	19	20	21	22	23	24
23	24	25	26	27	28	29	30	31
30	31							
NOVEMBER 2010			DECEMBER 2010			JANUARY 2011		
M	T	F	M	T	F	M	T	F
1	2	3	4	5	6	7	8	9
10	11	12	13	14	15	16	17	18
15	16	17	18	19	20	21	22	23
22	23	24	25	26	27	28	29	30
29	30							
FEBRUARY 2011			MARCH 2011			APRIL 2011		
M	T	F	M	T	F	M	T	F
1	2	3	4	5	6	7	8	9
14	15	16	17	18	19	20	21	22
21	22	23	24	25	26	27	28	29
28								
MAY 2011			JUNE 2011					
M	T	F	M	T	F			
2	3	4	5	6	7			
9	10	11	12	13	14			
16	17	18	19	20	21			
23	24	25	26	27	28			
30	31							

- No School
- Parent-Teacher Conferences
- Teacher Inservice/Work Day
- \_\_\_\_\_ End of Quarter

Note: Any make up days will be at the end of the school year.

Adopted November 16, 2009

Thursday	August 19	Orientation Day - All Students
Friday	August 20	Non-work day for teachers
Monday	August 23	Staff Inservice Day
Tuesday	August 24	Pupils report for first day
Monday	September 6	Labor Day
Tuesday	September 28	2-Hour Delayed Start
Thursday	September 30	Jr. High and High School Evening Parent-Teacher Conferences
Friday	October 22	End of first quarter - 43 days
Tuesday	November 2	Tentative Teacher Inservice - Waiver Day (No School - K-12)
Mon. & Thurs.	November 1 & 4	Elementary Evening Parent-Teacher Conferences
Friday	November 5	Parent-Teacher Conferences (Grades K-5 - No School)
Wednesday	November 24	Teacher Comp Day for Parent-Teacher Evening Conferences (No School - K-12)
Thurs. & Friday	Nov. 25 & 26	Thanksgiving Recess - No School
Wednesday	December 8	2-Hour Delayed Start
Monday-Friday	Dec. 20-January 1	Winter Recess - No School
Monday	January 3	School Resumes
Thursday	January 13	End of second quarter - 46 days; end of first semester
Friday	January 14	Teacher Work Day (Grades K-12 - No School)
Monday	January 17	Martin Luther King Day - No School
Thursday	January 27	2-Hour Delayed Start
Monday	February 21	Presidents' Day - No school
Thursday	February 24	Junior High & High School Evening Parent-Teacher Conferences
Tuesday	March 1	2-Hour Delayed Start
Friday	March 25	End of third quarter - 48 days
Mon.-Friday	April 4-April 8	No School - Spring Recess
Friday	April 22	No School - Good Friday
Tuesday	May 3	Tentative Teacher Inservice - Waiver Day (No School - K-12)
Sunday	May 29	Graduation
Monday	May 30	Memorial Day - No School
Thursday	June 2	Last day for students - End of fourth quarter - 42 days
Friday	June 3	Record completion day for teachers